

For publication

Overview and Scrutiny Work Programme 2022/23

Meeting: Overview and Performance Scrutiny Forum

Date: 12 May, 2022

Report by: Senior Democratic and Scrutiny Officer

For publication

1.0 Purpose of report

1.1 To present the proposed overview and scrutiny committees' (OSC) work programme for 2022/23 to the Overview and Performance Scrutiny Forum for consideration and adoption.

2.0 Recommendations

2.1 That the proposed work programme for the overview and scrutiny committees for 2022/23 be considered and adopted, subject to any changes they may wish to make.

2.2 That the OSC work programme be recommended to the Community, Customer and Organisational Scrutiny Committee and the Enterprise and Wellbeing Scrutiny Committee for adoption.

3.0 Report details

- 3.1 The overall purpose of the overview and scrutiny function is to help the council achieve the best it can for its communities through ensuring robust decision making. Alignment of overview and scrutiny work with council priorities (as set out in the council plan and the delivery plan) and resource allocations whenever possible will enable the best opportunity for the overview and scrutiny function to add value to those decisions and be more effective in its work.
- 3.2 The overview and scrutiny work programme will facilitate advanced planning, resource allocation and pro-active working with members, officers and other stakeholders to support the council in its decision making. The programme of work also makes transparent to all stakeholders, internal and external, what the forward planned work of OSCs will be.

4.0 **Work programming process**

- 4.1 The OSCs use a work programming format that engages all scrutiny, backbench and cabinet members in the process by holding interactive workshops; these took place virtually on 15 February, 2022. Cabinet members delivered presentations on their priorities for 2022/23, these were followed by breakout discussions with scrutiny and other backbench members to produce a long list of proposed topics for the work programme.
- 4.2 The senior democratic and scrutiny officer consulted with the corporate leadership team (CLT) on the proposed topics and circulated the draft work programme to all members for comment. The first list of draft items was considered by the Overview and Performance Scrutiny Forum on 24 March, 2022 and the comments from that meeting have been fed into the final draft of the work programme.
- 4.3 The proposed work programme 2022/23 is attached at Appendix A to this report. The overall programme, once

approved, will be recommended to the Community, Customer and Organisational Scrutiny Committee and the Enterprise and Wellbeing Scrutiny Committee for adoption. The work programme documents can then be developed for each of these OSCs to provide the further details and timings required for each committee's work.

4.4 The attached work programme includes business items identified as main agenda items or monitoring updates, along with topics which could be reviewed as a scrutiny project group.

4.5 Also included on the work programme are standing items carried forward:

4.5.1 Statutory Crime and Disorder Scrutiny Committee meetings;

4.5.2 Important routine items including reports on the budget, council plan and corporate performance;

4.5.3 Any items on the OSC monitoring schedule;

4.5.4 Route scrutiny management reports.

4.6 Members and officers should also be aware that there may be business items arising during the year that require expedient scheduling within the work programme. For example, these may include any 'call-in' or petition received requiring OSC attention. Cabinet members and managers may also request to bring further reports on business not included in the work programme and OSCs need to remain responsive to important issues if they arise. Such matters may need to be accommodated which could mean some displacement of other, less urgent work programmed business.

5.0 **Recommendations**

- 5.1 That the Overview and Performance Scrutiny Forum consider the proposed work programme and adopt it, subject to any changes they may wish to make.
- 5.2 That the OSC work programme be recommended to the Community, Customer and Organisational Scrutiny Committee and the Enterprise and Wellbeing Scrutiny Committee for adoption.
- 6.0 **Reasons for recommendations**
- 6.1 To enable scrutiny members to have oversight of, and contribute to, the development of the overview and scrutiny work programme 2022/23.

Glossary of Terms	
OSC	Overview and Scrutiny Committees

Document information

Report author	Contact number/email
Rachel Appleyard	01246 345277 rachel.appleyard@chesterfield.gov.uk
Background documents	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
Appendices to the report	
Appendix A	Proposed overview and scrutiny work programme 2022/23.